

Chadron Public Library
Board of Directors
MINUTES
February 5, 2019
Chadron Public Library Annex

Members present: Drew Petersen (6:37 pm), Robin Foulk, Robert Wahlstrom, John Coates, and Lisette Bogner

Members absent: None

Guests present: Irene Brooks, president of Friends

Call to Order:

- Vice-President declared meeting open at 6:33 p.m.
- Acknowledged the posted Nebraska Open Meeting Act.

I. Board greets new Board of Directors' member, Mr. John Coates.

Public: Marguerite Vey-Miller, Kit Watson, Ann Sundberg, Janet Pickering, Jane Druecker, Lori Schmidt, George Ledbetter, and Daniel Bowman.

Members of the public addressed the Board about possible alternative sites for expansion. One such site included the old hospital. Those present shared their views, positions, and concerns.

Consent Agenda:

1. Board meeting minutes – January 8, 2019
2. Executive Director report – January 2018
3. Library Statistics Reports (Statistics January 2018)

Motion to approve the consent agenda by Lisette Bogner, seconded by Robert Wahlstrom, motion carried unanimously.

Approval of Bills – January 2018:

Board reviewed bills presented by the Executive Director totaling \$ 4,606.85 and refunds totaling \$49.87. The Executive Director reported that the Library received a \$50.00 donation for the Children's Library and the Friends have donated \$50.00 for the February Chocolate Tasting Party.

Motion by Robert Wahlstrom to accept and to pay the bills for January 2019 in the amount of \$4,606.85 and to accept refunds totaling \$49.87, seconded by Robin Foulk, motion carried unanimously.

Committee and Group Reports:

Friends of the Library Report: The Friends are excited about the progress on the expansion project. The Chocolate Tasting Party will be held on February 8, 2019 from 2-4:00 pm. The Book Sale will take place the same day, and handmade Valentine cards will be available for sale.

Chadron Public Library Foundation Report: George Ledbetter discussed recent efforts by Roger Wess, Foundation member, and Jerry Moss to explore the old hospital as a potential expansion site. A preliminary sketch was shared with the Board. Marguerite Vey-Miller discussed the film festival planning progress. M. Vey-Miller and the Executive Director are in contact with intermediaries to locate film producers interested in participating in the festival. They will also be coordinating with the Heritage Center, Red Cloud, South Dakota. The festival dates will be October 17, 18, and 19, 2019.

Ann Sundberg discussed the fact that the Foundation has not found a suitable candidate for fundraising chair. She then asked the Board and Friends to consider donating to the library expansion project and handed out donation brochures. M. Vey-Miller asked the Board for suggestions as to persons interested in assisting with the grant-writing process. The Board was also asked to explore the acquisition of the Foundation Directory in order to provide a list of potential foundations that may be interested in capital projects.

Jane Druecker addressed the Board and asked for clarification of the total amount of money donated for renovation. She also asked if the public is aware that they can specifically donate for the expansion project. George Ledbetter addressed her questions as the Foundation is the entity that controls the money, not the Board. The City has also audited the Foundation accounts.

Renovation and Expansion Committee Report: The President addressed the potential for the hospital renovation plan and pointed out that it does not meet the nominal square foot amount recommended by the architect. Other potential barriers to this site were discussed, including demolition costs of approximately \$150,000-200,000. The Memorial Park site has potential. The land has no water main, pipelines or other underground structures. Phase Two is the next step where the Board will ask Humphries-Poli for a cost estimate. A change in site and a re-design for the new site is still feasible. The architect will include plans of recently built libraries to let the Board evaluate and consider alternatives. The Memorial Park site would include approximately 22,000 square feet which provides ample building and parking according to the City Manager and Engineer.

Other Committee Reports: No reports.

Old Business:

1. Adult Winter Reading Program 2019 Update – Fifty people enrolled. Two programs have already been held with active participation from adult patrons. Staff designed a mascot (“Woody”) to promote the adult program.

2. Nebraska Library Commission Internship Grant Update – Innovation grants were officially announced by the Governor. Also, the associated internship position has been advertised.

New Business:

1. Upgrade of Web Resources – The Executive Director will be revitalizing the web page in the near future.
2. Trips to Alliance and Rapid City – Executive Director and Library Tech will be traveling to Alliance to evaluate the possibility of purchasing “Skills Tools” software. They will also visit the Rapid City Public Library and the Books-A-Million store on a second trip.

Executive Session: The Library Board of Directors adjourned into executive session pursuant to Section 84-1410 of the Nebraska Revised State Statutes to discuss personnel matters. Motion to enter executive Session at 7:56 pm by Robin Foulk, seconded by John Coates. Motion to exit executive session by Robert Wahlstrom, seconded by Robin Foulk at 8:10 pm. The Board exited executive session at 8:10 pm.

Future/Other Items:

- Library Policy Manual Update

Adjourn: Robert Wahlstrom moved to adjourn, seconded by Drew Petersen, carried unanimously. Board adjourned at 8:11 p.m.

Next Meeting: March 5, 2019 at 6:30 p.m. is the next regularly scheduled board meeting.

Minutes by *Lisette Bogner*

Date: February 14, 2019