

**Chadron Public Library  
Board of Directors  
MINUTES  
June 5, 2018  
Chadron Public Library Annex**

**Members present:** Drew Petersen, Robin Foulk, and Lisette Bogner

**Members absent:** Annie Loutzenhiser (excused) and Robert Wahlstrom (excused)

**Guests present:** Irene Brooks and Marguerite Vey-Miller

**Call to Order:**

- President declared meeting open at 6:42 p.m.
- Acknowledged the posted Nebraska Open Meeting Act.

**Public:** Marguerite Vey-Miller addressed the Board and offered suggestions on how Board members should conduct themselves when interacting with potential donors. She also informed the Board that the Foundation is willing to assist the Library given the City's proposed budget cuts.

**Consent Agenda:**

1. Board meeting minutes – May 1, 2018
2. Executive Director report – May 2018
3. Library statistics reports – May 2018 – additional information added about the Summer Reading Program Carnival

Motion to approve the consent agenda by Lisette Bogner, seconded by Robin Foulk, motion carried.

**Approval of Bills - May 2018:**

Board reviewed bills presented by the Executive Director totaling \$13,143.02.

Motion by Robin Foulk to accept and to pay the bills for May of 2018 in the amount of \$13,143.02, seconded by Lisette Bogner, motion carried.

**Committee and Group Reports:**

**Friends of the Library Report:** Book sales are going well due to expanded hours and coordination with library events. The next scheduled meeting will be held in September. At the last Friends' meeting, members discussed fundraising ideas. President Brooks will continue running the book sales during the summer and has recruited helpers to assist.

**Foundation Committee Report:** The Foundation has voted to send out an RFP to fundraising organizations from a broader regional area to assist the Foundation in raising funds to remodel and expand the Chadron Public Library.

**Renovation and Expansion Committee Report:** No report.

**Other Committee Reports:** No reports.

### **Old Business:**

1. Proposed Budget FY 2018-2019 – The Executive Director reported that the City of Chadron announced a projected 19% budget reduction in last year’s budget along with a three-year salary freeze. The impact on the Library is a decrease of approximately \$67,000.
  - a. The Executive Director reported the receipt of a check for \$1,387 from the State of Nebraska. This check is given in recognition of CPL’s satisfaction of the Nebraska State Library Commission’s Gold Level Accreditation standards. However, given the projected budget cuts, the library should not expect to receive a Gold level check from the State of Nebraska next year as CPL will no longer maintain a level or improving budget over the next three years.
  - b. The President asked the Board to review the proposed budget for points of future discussion with the City.
2. Fur Trade Days - The Library’s event poster will be issued in two days. The three-day schedule of events was reviewed with the Board. It focuses on children and family-fun activities. The Executive Director will submit the schedule to the Fur Trade Committee, upload it on the library’s social media and website, and distribute printed posters around town.

### **New Business:**

1. Director Appointment to Western Nebraska System – The Executive Director has been appointed to the Board of the Western Nebraska System. She will attend a monthly meeting in Scottsbluff. The Board’s manager position is vacant and has been advertised. This appointment allows the Executive Director to establish more contacts throughout the region.

**Executive Session:** Executive session entered into at 7:13 pm to discuss personnel matters. Robin Foulk moved to exit executive session at 8:12 pm, seconded by Lisette Bogner. Motion carried.

### **Future/Other Items:**

- City Manager invitation
- Fundraising

- Technology policy update

**Adjourn:** Board adjourned at 8:13 p.m.

**Next Meetings:** July 3, 2018 at 6:30 p.m. for the next regularly scheduled board meeting.

**Minutes by** *Lisette Bogner*

**Date:** June 14, 2018