

**Chadron Public Library
Board of Directors
Regular Meeting Agenda
September 6, 2022 in Y Room**

Board President reads:

As required by Section 84-1412, subsection of the Nebraska Statutes, notice is hereby given that a copy of the open meetings act is posted for your examination.

- I. 6:30 p.m. President Drew Peterson declared Meeting properly publicized and open to the public.
- II. 6:32 p.m. Roll call.
Drew Peterson (**DP**)Present; Rob Wahlstrom (**RW**)**absent**; John Croates (**JC**) Present; Heather Crofutt (**HC**)Present; Robin Foulk (**RF**)Present.
** Note= Rossella Tesch reported under a new law/policy for communities Chadron size and larger are required to report actual votes by board of directors and minutes need posted no later than 10 days after the monthly board meeting.
- III. 6:35 p.m. Opportunity for the public to address Board of Directors.

Ann Sundberg (of Library Foundation will speak later)

- IV. 6:40 p.m. Consent agenda:
Motions: Motion to approve consent agenda
Moved by Crofutt Approval July 2022 minutes.
Second by Coates Librarian Report July and August 2022
Approval of July and August Statistics 2022.

DP Yes__RW-- JC Yes__HC Yes__RF_Yes_ Motion approved

- V. 6:50 p.m. Approval Bills of July & August 2022.
Motion by Foulk to approve July bills in amount of \$4810.42
Second by Peterson
RW_--; JC_Y__HC_Y__RF_Y__DP_Y__ Motion approved
Motion by Coates to approve August bills in amount of \$9392.95
Seconded by Crofutt
JC_Y__HC_Y__RF_Y__DP_Y__RW – Motion approved.

- VI. 6:55 p.m. Friends of the Library: Report. The annual Friends banquet will be held 6pm on October 21, 2022 at Country Kitchen to say thank you to all volunteers.

- VII. 6:55 p.m. Chadron Public Library Foundation: Report.
Ann Sundberg reported on the content of the draft MOU with the city (copy provided to board). Drew and Ann discussed the wording specifically within sections 1.4 and 2.3. After discussion with board members Ann will meet with City officials on September 8, 2022 to proceed with adoption of MOU. Ann indicated she will clarify with the city, any funds received by Foundation fund raising efforts will reside with Foundation and funds received by City such as grants would reside with the city. Both situations are supported by the text within MOU.

VIII. 7:05p.m. Renovation and Expansion Committee: Report.
MOU needs adopted

IX. 7:10 p.m. Unfinished business:

Motions: Motion to search for janitorial services and to hire someone-funds are in the budget.

HC_Y; RF_Y_; DP_Y_; RW_--; JC_Y__

a. Hiring of Janitor/Janitorial services.

b. Summer Reading Program Report –

Awards ceremony was a huge success

c. Library Board Reaccreditation.

Only 3 more credits are needed to be reaccredited by the end of September.

d. Library Survey. - 58 people responded; compilation of data was reviewed by board.

e. Library Budget – 3rd review of budget was completed; There is an \$8000 increased from last year's budget

f. Inventory. - Universal inventory is in progress. Inventory of resources located in the basement have been completed and the inventory of the upstairs will start next.

g. Policy Manual. Manual was reviewed by a representative of the Library Commission for corrections and additions and a copy will be provided to board for their approval.

X. 7:15 p.m. New Business: a. Entrance Door Repairs. – Still needs repairs/quotes

b. Recarpeting of Reading Room and Youth Room.

Motion made by John to approve Morford's quote for new flooring; Seconded by Heather

RF_Y__DP_Y__RW_--JC_Y__HC_Y__

c. Possible Amnesty. All fines will be forgiven except repair or replacement of books. Rossella will announce this one-time yearly event at the same time of the October book sale.

XI. 7:21 p.m. Board adjourns into executive session for the purpose of discussing staff matters.

Motion by Crofutt to go into executive session; Seconded by Peterson.

DP_Y__RW_--JC_Y__HC_Y__RF_Y

Leave Executive session @ 7:23pm

Next Regular Meeting October 4, 2022 at 6:30 P.M.

The Library Board of Directors reserves the right to adjourn into executive session pursuant to Section 84-1410 of the Nebraska Revised State Statutes.