

**Chadron Public Library
Board of Directors
Regular Meeting Agenda
in Y Room
August 8, 2023**

Board President reads:

As required by Section 84-1412, subsection of the Nebraska Statutes, notice is hereby given that a copy of the open meetings act is posted for your examination.

- I. 6:30 p.m. **Declare Meeting properly publicized and open to the public.**
President Heather Crofutt declared meeting open at 6:30 (Y= Yes)
- II. 6:32 p.m. **Roll call.** Drew Peterson(DP) __Yes @6:35_ and left at 7:08pm
Rob Wahlstrom(RW) __Yes__
John Croates(JC) __Yes__
Heather Crofutt(HC) __Yes__
Robin Foulk(RF) __Yes__
- III. 6: 35 p.m. **Opportunity for the public to address Board of Directors.** Susie Jones will report later for the Friends of Library and Library Foundation
- IV. 6:35 p.m. **Consent agenda:** DP Y__RW_Y_JCY__HC Y__RF_Y_
Motion by Drew to approve Consent agenda which includes both June* and July Minutes and Second by Heather
Motion was approved.
Approval July 2023 minutes (And June 2023 Minutes*).
Librarian Report July 2023
Approval of July Statistics 2023.
- V. 6:40 p.m. **Approval Bills of July 2023.**
Motion by Rob to approve bills in the amount of \$6017.79.
Second by Heather
RW_Y__JC_Y__HC_Y__RF_Y__DP__Y_ Motion to approve bills was approved.
- VI. 6:45 p.m. Friends of the Library: Report. (Report given by Susie and combine and shown below under Foundation report)
- VII. 6:45 p.m. **Chadron Public Library Foundation: Report.**
Susie Jones reported on both Friends and Foundation activities and actions. At last Friend's meeting on August 7th, Dan Bowen stepped down as representative of Friends to Foundation and Helen Kent will be the new representative for the Foundation. Susie described how Foundation was approached by Deb Cottier on a "Covid Funding Grant" The grant is a "shovel ready" which required Foundation to provide a timeline for movement on the expansion and renovation. A timeline was presented at the last Library Board meeting which include the need for the Annex Building to be cleared of all books Friends of the Library retained and were selling monthly. The Friends have been actively promoting a give away book drive to empty the Annex building so it can be sold and

moved off of the property this fall. Susie indicated Friends were also working with Susan Hucke to recycle any remaining paperback books as long as the jackets have been removed. Books to be recycled need to be ready for next recycling event set for August 19, 2023. Emily Hoffman will be a new member on the Foundation. Susie requested names are needed for fundraising steering committee. Members on committee will be professionally trained and require a 2 to 3 year commitment. Susie also reminded the board; the list of library donation/supporters continues to be expanded. The board was encouraged to reread the Numad report to get excited about the expansion project and to be able to discuss and promote the exciting future of the Chadron Public library. Susie asked whether or not a copy of the various designs would be made available to help promote the project. Drew indicated the engineers explained the schematic drawing is an effective and complete enough design to best support fundraising efforts. Discussion followed how we can best support the remodel and expansion by describing how it can further expand the library's impact on the community as outline in an article so expertly written by Kerri Rempp.

VIII. 7:03p.m. Other Committee Reports: None

IX. 7:15 p.m. Renovation and Expansion Committee: Report. None

X. 7:15 p.m. Unfinished business Ramp: a. **Summer Reading Program**- view Josie's attached report

b. **Budget** Rossella reported for the second reading of the budget the library budget remains the same with no changes from what was requested. There are a couple of concerns Rossella mentions: Chairlift does not work and repairs are expensive; Second the ceiling fan in the upstairs will need replaced. Rob asked what is the amount of time represented by the budget. Rossella explained we have 3 months left of the budget year with approximately 32% of the funds left so we are on track.

XI. 7:20 p.m. New Business: a. **Donor recognition ideas**: Board is asked to provide ideas of how to recognize the various donors to the library remodel / expansion project. Rossella indicated having something decided now would help when individuals choose to donate and ask how might their donation be recognized- it will eliminate confusion and provide consistency in recognition. Board members were asked to bring ideas to next board meeting in September. Board members were provided a document Rossella had acquired on donor recognition to help members come up with ideas. Susie will also reach out to Numad group for ideas as well. Susie's email is susieqjones@gmail.com

X. 7:40 p.m.

Motion to adjourn by Rob was seconded by Heather all in favor indicated Yes. Meeting adjourned at 7:40pm

Next Regular Meeting September 5, 2023 at 6:30 P.M.

The Library Board of Directors reserves the right to adjourn into executive session pursuant to Section 84-1410 of the Nebraska Revised State Statutes.